

AIEM Course Enrolment Terms and Conditions

All prices quoted on this Course Enrolment Form are VAT inclusive

Course Reservation Policy

Course bookings / reservations will only be confirmed and processed once these fully completed and signed course enrolment forms, all supporting documentation required, and proof of full payment have been received by AIEM.

Cancellation Policy

1. Notice of any course cancellation requests will only be valid upon AIEM's written acknowledgement being sent to the student requesting such cancellation.
2. ACLS EP and ITLS courses cancelled more than 30 days from the booked course start date will receive a maximum 50% credit / refund of the course value charged.
3. All other courses will be credited / refunded at a maximum of 70% of the course value charged if the course is cancelled more than 30 days from the booked course start date.
4. No refund will be considered in the following circumstances:
 - i. Cancellation is received less than 30 days prior to the booked course start date.
 - ii. A student is refused access to the course due to failing to meet the specific course prerequisites, or pre-course activities.
 - iii. A student does not arrive for the course i.e. classified as a "no-show".
 - iv. A student is more than 30-minutes late for the published course start time without notifying AIEM and having a genuinely valid reason for being late.

Postponement Policy

1. Notice of any course postponement requests will only be valid upon AIEM's written acknowledgement being sent to the student requesting such postponement.
2. Course postponement authorised > 14 days before the course commencement date = 25% postponement fee (based upon the published course fee amount). This fee must be paid before any new course dates will be booked & confirmed.
3. Course postponement authorised < 14 days before the course commencement date = 50% postponement fee (based upon the published course fee amount). This fee must be paid before any new course dates will be booked & confirmed.

Photographs, Marketing and Social Media

I hereby grant permission to AIEM, and / or AIEM's nominated marketing company, to use any photographs taken in which I may appear whilst attending AIEM training courses, including any pictures that may be taken of my face. I agree to these photographs being used for AIEM marketing purposes and / or social media posts on any social media platforms used by AIEM.

American Heart Association (AHA) Disclaimer

This applies to the AHA courses only:

The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

Indemnity

It is hereby acknowledged and accepted that the use of any of the Africa Institute of Emergency Medicine (Pty) Ltd (AIEM) training, or otherwise, facilities shall be undertaken entirely at my own risk. I expressly agree that AIEM, its owners, directors, employees, officials, suppliers, agents and/or representatives shall not be liable for any loss or damage, whether direct, indirect or consequential, or any expense incurred of any nature whatsoever, which may be suffered by me arising directly or indirectly from my use of AIEM's facilities, or through attending any course facilitated by AIEM.

I also expressly agree that I shall be responsible for the replacement / repair costs associated with any and all damage to the allocated AIEM property, offices and training facilities, including but not necessarily limited to, any / all fittings, fixtures, furnishings, utensils and training equipment therein, arising from / caused by any act, whether direct, indirect or consequential, or by omission, from my use of such.